

ENC C: ACTION SCHEDULE - WNCCG AND CRCCG GOVERNING BODY - MEETINGS IN COMMON TO BE HELD IN PUBLIC

WN / CR	ACTION REF	MEETING DATE	AGENDA ITEM	ACTION	RESPONSIBLE OFFICER	COMPLETION DATE	CURRENT STATUS	UPDATE
WNCCG	17	12-Jan-17	6	<b>Mental Health Commission - Action Plan and Concordat Request (Chief Officer's Report):</b> Once the CCG has understood the impact of the findings on the CCG's plans and finances a report to be presented to a future Governing Body meeting. <b>Update 28/12/17:</b> Not yet available. <b>Update 13/02/18:</b> Not yet available.	Jenni Northcote	TBC	Not Yet Due	
CRCCG / WNCCG	46	09-Nov-17	7	<b>Patient Group Forum:</b> Provide an update regarding the re-negotiation of the NHS 111 contract to the Patient Group Forum.	Andrea Green	TBC	In Progress	<b>Update 02/03/18:</b> Update to be provided at the next Patient Group Forum, March meeting postponed due to adverse weather conditions.
CRCCG / WNCCG	47	10-Jan-18	2	<b>Public Health Update:</b> Uptake of flu vaccination figures. Ms Green suggested this be raised with Local Authority and Social Care colleagues in terms of staff uptake.	Jo Galloway	May-18	Complete	<b>Update 02/05/18:</b> JG discussed with a number of colleagues; there are a number of actions in place together with further work in progress to strengthen this years' plan.
CRCCG / WNCCG	53	08-Mar-18	2.1	<b>Local Maternity System Transformation Plan - Number of live births:</b> Mr Orton highlighted that Figure 9 on page 22 of the report stated that the change in numbers of live births between 2014 and 2039 would be 8 for North Warwickshire. Ms Robinson to review the figure and provide an update to Members.	Rachel Robinson	May-18	In Progress	<b>Update 16/04/18:</b> RR confirmed that an update would be provided to the May 2018 meeting.
CRCCG / WNCCG	54	08-Mar-18	2.1	<b>Local Maternity System Transformation Plan Performance Report:</b> Ms Green suggested that a performance report was presented to the Governing Body meeting every 6 months, with the next report scheduled for the September 2018 meeting. Report to the September 2018 Governing Body meeting to contain a specific update on workforce.	Andrea Green Jo Galloway / Steven Jarman-Davies	Sep-18	Not Yet Due	
CRCCG / WNCCG	55	08-Mar-18	2.1	<b>Local Maternity System Transformation Plan Plan on a Page:</b> • Plan on a page to be made available on the CCGs' websites. • Acronym glossary to be added.	Andrea Green	25/04/2018	Complete	<b>25/04/18:</b> Jo Dillon confirmed that the acronym glossary had been produced and communications had been requested to upload the plan on a page to the CCGs' websites.
CRCCG	56	08-Mar-18	2.2	<b>Public Health Report - Family Hub Development/Parenting Strategy for Coventry:</b> Ms Green and Dr Stevens requested that information regarding any process changes that would affect GPs and real life examples were circulated to Members. Ms Fowles confirmed that she would feed this back.	Jane Fowles	25/04/2018	Complete	<b>Update 25/04/18:</b> Further information around Family Hubs and the Parenting Strategy will be tailored for GPs and CCG members and shared as the Family Hubs relaunch and the Parenting Strategy moves to launch and implementation. This will be included in general communications to GPs. Key developments, good news and case studies for Governing Body Members will be included in the Public Health round up to the November Governing Body meeting.
CRCCG / WNCCG	57	08-Mar-18	2.2	<b>Drug and Alcohol Service Redesign &amp; Re-commissioning Process:</b> RR agreed to ensure that GPs were made aware via the communications team of the new referral route.	Rachel Robinson	24/04/2018	Complete	<b>Update 13/04/18:</b> RR confirmed that she had sent the information to the communications team. <b>Update 24/04/18:</b> Stephen O'Hanlon confirmed that the information had been circulated.
CRCCG / WNCCG	58	08-Mar-18	2.2	<b>Flu Vaccine Uptake:</b> • Ms Robinson confirmed that she would provide an update on the figures to be circulated to Members. • Dr Stevens felt that the CCGs needed to think about how to improve the vaccine uptake for future years, and Ms Green suggested that the CCGs may be able learn from other areas with similar populations. Ms Robinson confirmed that she would look into this. • Mr Johnson requested that information was also provided regarding the reasons for lower uptake.	Rachel Robinson	01/05/2018	Complete	<b>Update 13/04/18:</b> RR provided weblink with update, VW circulated to Members. <b>Update 01/05/18:</b> RR provided information regarding flu vaccine uptake, VW circulated to Members.
CRCCG / WNCCG	59	08-Mar-18	3.2	<b>Site Visit to CAMHS Hub:</b> Ms Galloway confirmed that information would be provided to the Governing Body meeting in September 2018 following the July site visit to the CAMHS Hub.	Jo Galloway	Sep-18	Not Yet Due	
CRCCG / WNCCG	60	08-Mar-18	3.2	<b>Paper Referrals:</b> Acute Trusts will not be able to accept paper referrals from the end of September 2018. Dr Stevens felt that the deadline needed to be communicated to Members and GP practices. Ms Green felt that the CCGs needed to be assured that GP practices were able to appropriately refer patients from September 2018.	Jenni Northcote		Complete	<b>Update 25/04/18:</b> The CCG has been liaising with our local LMC's (Coventry and Warwickshire) for the past 12-18 months to ensure Primary Care are fully supported with this change, which is on-going. Communications have been shared with Practices on numerous occasions outlining the requirement on Acute providers from October 2018, though we were awaiting confirmation that the NHS eReferral Service would also be a requirement for GP's/ Practices as GP's felt that this would require resource to support. The CCG has also attended Practice manager meetings to keep Practices up to date with progress, which will continue. There are also plans to attend the Members meeting in May to provide an update. At the beginning of April it was confirmed as part of the GMS contract and we are jointly working with our LMC's and local providers to negotiate a date for our Practices to be paperless for Consultant led services (including 2WW's). Our local providers have been working to ensure all Consultant led services are available on the NHS eReferral Service to enable Practices to refer electronically, and this work will continue. Once we have agreed dates in place these will be shared with Practices/ members and whilst we appreciate that this is a requirement from the 1st October we are encouraging Practices to use the system at the earliest opportunity to enable us to address any areas of concern and provide support and training to Practices, if this is needed.
CRCCG / WNCCG	61	08-Mar-18	4.2	<b>Providers for non-surgical vasectomy:</b> Ms Hollingworth to confirm to Dr Igodo the 3 current providers for non-surgical vasectomy.	Clare Hollingworth	13/04/2018	Complete	<b>Update 13/04/18:</b> CH confirmed that the three current providers are Jubilee HC, Central Surgery and Marie Stopes.

**Blank Page**